



PROGRAM INFORMATION (EXAMINATION)

1. **Registration:** Duly filled application form must be mailed to TMI as the evidence of the examination booking.
2. **Course Fees:** Refer the Brochure of the Individual courses in which all the respective fees are available. All the fees will be acceptable only in the form of cheque or demand draft in favor of “Tonmerit International LTD” payable at Warri. No cash mode is acceptable. All the fees shall have to be payable along with the applicable VAT. An official receipt for course fees will be provided to each student with the course certificate.
3. **Prerequisites:** Refer the respective Brochure and Certification manual CM which covers the requirements.
4. **Discounts:** No discounts available at present.
5. **Location and Contact information:**

Location:	25, Okuokoko Agbarho Express Road, Okuokoko, Warri Delta State.
Contact name for further information of advice:	Omamemo, Edade Office
Contact telephone number:	+234 805 775 8775
Contact email address:	tonmeritsintl@gmail.com
Upon arrival please park your vehicle at	Upon arrival please park your vehicle at Ground floor Parking facility on the above address
Upon arrival report to:	Exam co-ordinator

6. **Cancellation Policy:** If you re schedule the exam, no extra charge will be charged. If you are unable to attend the exam as scheduled and cancelling the program, the 90 percent of the fee paid shall be refunded i.e. 10 percent administrative fee for the cancellation will be charged.
7. **Equipment’s:** We provide all necessary equipment and accessories related to examination. If you choose to use your own instrument, please ensure that it is fully serviceable and has a certificate of calibration and agreed upon by TIM.
8. **Safety:** It is the responsibility of the student to provide appropriate clothing and suitable, protective footwear for the practical parts of the examination. Safety shoes are mandatory for all laboratory work. All Students shall comply and abide by the Local Health and Safety rules and regulations of TIM when they are on TIM premises.
9. **Things to Bring:** Safety Shoes are mandatory for all laboratory work. Long pants are required for all lab work. Scientific Calculator - Non-programmable calculators should be brought for use during all exams.
10. **Examination Hours:** Unless otherwise notified, examinations will be conducted from 9:30 a.m. to 6:00 p.m. daily. (30 minutes lunch break). F-41B Program Information (Examination) (Rev 0/ 2017-08-01)
11. **General Information:** Candidates in ISO 9712 examinations must show valid acceptable proof of identity. If already an ISO 9712 holder, the ISO 9712 identity or wallet card will suffice. Otherwise, an identity card, passport or driver’s license bearing a photograph is required. No acceptable i/d = no examination!
 - a. Nearest Railway station: DSC Adlaja



b. Nearest Bus Station: DSC Roundabout

c. Nearest Airport: Osubi Airport Osubi

12. Emergency Information: If the weather deteriorates while you're in exam, your invigilator will advise you about any changes to the exam schedule.

13. Additional Information's: Exam related information's shall be provided by the invigilator during the examinations which covers rules and regulations pertaining to the exam, F-41B Program Information (Examination) (Rev 0/ 2017-08